

**PROSPECTUS**

**2018-19**



# TENGAKHAT COLLEGE

NAAC Accredited B++(2nd Cycle)

Stream : B.A., B.Voc, B. Com



**UGC-DEEN DAYAL UPADHYAY KAUSHAL KENDRA**  
**TENGAKHAT COLLEGE**

**A holy place of learning, A place to Develop Career and Personality**

Affiliated to Dibrugarh University  
P.O. -Tengakhat, Dist. Dibrugarh, Assam -786103

Website : [www.tengakhatcollege.edu.in](http://www.tengakhatcollege.edu.in)

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# TENGAKHAT COLLEGE

## Profile of the College

Tengakhat college is situated in Tengakhat about 30 K.M. east of Dibrugarh Town and 17 K.M. West of Duliajan OIL Town. The college was established in 1967 at the initiative of a few eminent educationists and social workers of Thengakhat. The college was brought under the Deficit Grant in Aid system in 1986 and received UGC affiliation under 2 (f) and 12 (B) in 2007. The college was established with the objectives of imparting higher education to the students of the locality and surrounding villages and tea gardens. The college was accredited "Grade B" by NAAC in December, 2005 in 1st cycle. The college was accredited Grade B ++ (CGPA 2.87) by NAAC in November, 2016 in the 2nd cycle.

## Vision

The vision of the institution is to achieve excellence in Higher Education, empowerment through knowledge, inclusive growth for Socio-Economic Change and Sustainable Development in the global context.







### Mission

- ◆ To equip and empower student with relevant knowledge, competence and creativity to face global challenges.
- ◆ To achieve innovations in teaching-learning, research and extension activities to realise national goals.
- ◆ To facilitate optimum use of human and natural resources for sustainable development.
- ◆ To promote participation of all the stakeholders in the development of the college.
- ◆ To promote and practice inclusive growth.
- ◆ To adopt and promote the knowledge for the development of society.
- ◆ To create awareness on human rights, value system, culture, heritage, scientific and environmet.

### Admission Procedure

Candidates seeking admission to the college either to H.S. or Degree classes have to apply only in the prescribed Admission Form which can be Downloaded from the link provided by the College. Duly completed application form must be accompanied by the following documents.

- (i) Self Attested copy of the marksheet of last examination.
- (ii) Attested copy of the pass certificate and character certificate.
- (iii) Attested copy of the age proof certificate.
- (iv) Attested copy of caste certificate.
- (v) Two recent passport size photographs.

Original documents should be produced for verification at the time of admission.





As per Govt. of Assam, there will be free admission for the students, whose parent's annual income is below 1 Lakh (One Lakh only). At the time of admission the students will have to produce valid annual income certificate. But all the students seeking admission will have to pay Library Fee, Sports Fee, and a minimum fee on miscellaneous ground. As per Govt. instruction the students seeking free admission, will have to produce a photo of self planting a tree. The student shall have to take care of that plant and reproduce it's photo if he/she seeks free admission next year.

A candidate selected for admission whose parent's annual income is above 1 Lakh must pay the necessary dues fixed by the Govt. of Assam on the specific date in the Bank account of the college.

The admission committee scrutinizes all the Admission Forms submitted by the candidates along with their testimonials and prepares the list for admission strictly on the basis of merit. A separate list on caste cum merit basis is made in accordance with the Reservation Quota System as per Govt. norms. A waiting list is also prepared and a vacant seat if any is filled up from the candidates in that list.

Degree students who are interested for major courses in different subjects shall have to apply separately after admission.

A list of the provisionally selected candidates will also be displayed in the Notice Board.

Finally selected candidates shall have to get themselves admitted on the same day of interview on payment of prescribed fee.

### College Office

The college has a well equipped library and a Reading Room with a repository of books and journals. The library functions from 9 AM to 4 PM every working day. Students may borrow books from the library against their library cards. Each Departments also have their own Departmental libraries.

### College Hostel

The college has a hostel for girls with capacity of 75 seats, which are allotted strictly on merit basis. The students must apply for hostel seats in a separate application form which is to be submitted to the college office along with the application form for admission.





**College NSS -**

The college has established NSS wing in the year 1992. It is actively associated with various community services since its inception. A neighbouring Village has been adopted by the NSS unit of the College. The NSS unit has 100 members. The unit frequently organizes Blood Donation Camps, Awareness Programmes etc. There is a Red Ribbon Club which is a part of NSS unit under Assam AIDS Control society. This club also organizes various awareness programmes among the students as well as neighbouring areas. The Name of the Programme officer - Mridul Bonia.

**Health and Sanitation Club :**

Established in 2014 the Health and Sanitation Club of Tengakhat College is recognised by Dibrugarh University and also it is funded by UNICEF to its various programme. The club has 100 active student members to conduct its various activities.

**Psychological Laboratory**

The college has a well equipped psychological laboratory for the students in the Department of Education. The laboratory is upgraded with advanced laboratory equipments.

**Computer Centre -**

The College has a developed computer centre. The centre has a well equipped computer laboratory with 50 computers. The computer centre is likely to be upgraded to a centre for computer studies where various short and long term programs are to be conducted for the benefit of the students.

**College NCC-**

The college has NCC (SD-SW) under 10th Assam Bn NCC, Dibrugarh. The enrollment capacity of NCC is 70 cdt. The NCC cadets render their services in maintenance of college discipline since its inception. More than 20 NCC cadets have already been appointed in Govt. services till now. Capt. Jatindra Nath Gogoi is the Associate NCC Officer (ANO) of this College.

**Women Cell-**

The college has a women cell, affiliated to the Centre for Women studies, Dibrugarh University. It performs various tasks like organizing seminars, workshops, symposiums in collaboration with the local people. The aim and objective of the cell is to create awareness among and girls of different spheres of life in the locality and encourage their active participation in society as well as in their life.





### Information and Career Guidance Cell (ICGC)

The College has an Information and Career Guidance Cell For the benefit of the students. Students may approach the cells for counseling regarding academic, personal and career matters.

### Distance Education Centre (Under Dibrugarh University)

The college has introduced B.A. courses in the Distance Education mode under the Directorate of Distance Education, Dibrugarh University. Interested students may contact Co-Ordinator, Distance Education, Tengakhat College.

### Scholarships

Scholarship facilities are available only for ST/SC/OBC/ MOBC Students. The scholarship could be received from the IDTP Dibrugarh after following the necessary procedure.

### GSCCSHC

In 1997 the supreme court recognized and addressed the issue of sexual harassment at the workplace. In keeping with the supreme court guideline, the college has established a GSCCSHC for the welfare of the women as well as men according to the Rules and Regulation of the UGC, 2009. Prof. Mridul Bonia is the Co-ordinator of Distance Education Centre.

### Courses of Study

(A) Higher Secondary stage (Arts & Commerce)

*Compulsory Subject :* English and MIL (Assamese)/Alt. English/Hindi.

*Elective Subject :* (Arts) Advance Assamese, Economics, Education, History, Political Science, Sociology.

*Elective subject :* (Commerce) Banking, Accountancy & Book keeping, Business Studies, Economics.

(B) B.A. (Semester System)

*Major Course :* Assamese, Economics, Education, Political Science, Sociology, History & English.

*Compulsory Subject:* English and MIL (Assamese/Alternate English/ Hindi) Environmental studies, Multi Disciplinary.

*Optional subject :* Economics, Education, History, Political Science, Sociology, Elective Hindi.

(C) B.Com (Semester System)

*1st Semester :* Business Communication, Business Regulatory Framework, Financial Accounting, Business Environment.

*2nd Semester :* Business Communication, Business Economics, Corporate Accounting, Principles of Business Management.

Any two of the above optional subject are offered as elective students having major in Education and computer skills have to pay laboratory fees along with other fees.





**Training & Placement Cell**

Tengakhat College has a Training & Placement Cell. This cell is consistently engaged in providing training and placement support to the students of the college. This cell endeavors to provide placement assistance to the passed out students of the college and degree students of the college. It also facilitates summer/winter training, skill development training, career counseling programmes, etc. for the larger benefits of the students. The cell also strives to promote strong network with corporate organizations and other agencies for maximizing opportunities for the students.

**Grievance Redressal Cell (GRC)**

The GRC is a Cell where grievance of all the students of the college are accepted and steps are taken to address and solve those grievances. The Students can approach the cell for their grievances regarding academic and personal matters.

**SC, ST, OBC Committee**

The College is fully committed to the highest standard of excellence and transparency in providing the benefits to the students belonging to the SC,ST,OBC students.

**IQAC – Internal Quality Assurance Cell**

After the first assessment, the College was accredited B Grade by NAAC, IQAC was established in 2007. IQAC of the college has developed several quality assurance mechanisms within the existing academic and administrative system. In November, 2016 college was accredited Grade B ++ with CGPA 2.87 by NAAC. in 2nd cycle. Prof. Jatindranath Gogoi is the Co-ordinator of IQAC for 3rd Cycle.

**Uniform And Identity**

Every students should attend the college with proper uniform and I/Card. I/Cards and uniforms to be obtained from the Tengakhat Uniform Centre.





## **Faculty**

Principal : Dr. Kiran Hazarika, M.A. PhD, IDEL(HE)

## **TEACHING STAFF.**

### **Department of Assamese.**

1. Miss Dipali Deka Baruah, M.A. (Head of the Deptt.)
2. Mr. Jatindra Nath Gogoi, M.A.
3. Mrs Kanaklata Sonowal, M.A. (Contractual)
4. Miss Tulika Sharma, M.A. (Contractual)

### **Department of Economics**

1. Mr. Pradip Gogoi, M.A. (Head of the Deptt.)
2. Mrs. Dipali Sarmah, M.A.
3. Mrs. Latarani Sarmah, M.A.
4. Mr. Hirupjit Hazarika, M.A. (Contractual)

### **Department of Education**

1. Mrs. Phuljyoti Chetia, M.A.(Head of the Deptt.)
2. Mrs. Sonali Chetia, M.A., M.Phil

### **Department of English**

1. Dr. Manjula Gogoi, M.A., PhD. (Head of the Deptt.)
2. Mr. Tems Chutia, M.A.
3. Mr. Rimpu Gogoi, M.A.(Contractual)

### **Department of History**

1. Dr. Pranjal Bhuyan, M.A, B.Ed., M.Phil, Ph.D (Head of the Deptt.)
2. Mr. Bimal Taid, M.A.
3. Mr. Netra Das, M.A. (Contractual)

### **Department of Political Science**

1. Mr. Manuj Phukan, M.A. (Head of the Deptt.)
2. Mr. Mridul Bonia, M.A., M.Phil.
3. Mr. Nyalanda Sonowal, M.A. (Contractual)

### **Department of Sociology**

1. Dr.Hiramoni Gogoi,M.A. Phd
2. Mrs Gitali Sonowal, M.A. (Contractual)





**Department of Commerce**

1. Mrs Parinita Chutia, M.com (Contractual)

**Department of Computer science**

1. Mr Dibyajoyti Sharma, Computer Instructor (Adhoc)

**LIBRARY STAFF**

1. Mrs.Jimpy Gogoi Chutia, (Contractual)
2. Mr. Mukul Kumar Chokravarty, Library Asst.(Contractual)
3. Library bearer (Vacant)

**Other Facilities**

- College Canteen*
- Parking for Staff & Students*
- College play ground*
- 3 Digital Classrooms*
- Students Common Room Boys & Girls*
- Pure Drinking Water in all Weather*
- Auditorium*
- Conference Halls*
- Video Conferencing Hall*
- WiFi Facility*

**NON-TEACHING STAFF**

1. Mr. Dipen Hazarika,UDA
2. Mr.Sarat Gogoi,LDA (Accountant)
3. Mr. Pradip Gogoi,LDA
4. Mr.Mridu Pawan Sonowal, Grade-IV
5. Mr.Bishnu Das, Grade- IV
6. Mrs. Jayanti Saikia Computer Asst. (Adhoc)
7. Mr. Rupak Borgohain, Grade-IV(Adhoc)
8. Mr. Lakhi Gogoi,Grade-IV (Adhoc)
9. Mrs. Rubi Phukon,Support Staff (Adhoc)
10. Mr. Rajib Das, Security (Adhoc)
11. Mrs. Porilakhi Sonowal Gogoi, Support Staff (Adhoc)
12. Mr. Utpal Chamua, Electrician (Contractual)

**Nodal Officer**

1. Dr. Pranjal Bhuyan, (AISHE, RUSA, NIRF)
2. Prof. Jatindranath Gogoi (Academic Administion, RTI, DC Office, Liasoning of Local Govt./Non Govt. Agencies.)





## Rules & Regulation

- Students must come to the College in proper uniform.
- Students should keep their Identity Card within College campus.
- Silence should be maintained within the campus.
- Campus is strictly prohibited for any kind of Drug, drinking Alcohol , Sewing Beetle nut , Pan- Supari , Gutkha , and smoking Bidi , Cigarette etc.
- Ragging is strictly prohibited.
- Students must maintain discipline in the college.
- Minimum 75% attendance is a must.
- Mobile phones are not allowed inside the campus.
- Using any kind of narcotic and alcoholic substances will be considered as an offence leading to expulsion.
- Decision of the College authority shall be final in case of any dispute.

- Hostel's boarder must maintain all the rules and regulations framed by the authority.
- Students should make habit to look into Notice Board regularly.
- Students must take interest in all types of co- curricular activities other than regular study.
- Students must attend all type of seminar, workshop, discussions held in time to time in the College.







### Anti- Ragging measures

A regulation to provide measures for prohibiting, preventing and eliminating the scourge of ragging in Tengkahat College including any conduct by any student or students whether by verbal or written or by an act which has the effect of teasing, treating or handling with rudeness to a fresher's or any other student , or indulging in rowdy or in disciplined activities by any student or students which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act, which such a student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such a fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in Tengkahat College and thereby, to provide for the healthy development, physically and psychologically , of all students of the college.

**What is Ragging :-** Any act resulting – (a) Mental/Physical/Sexual Abuse, (b) Verbal Abuse, (c) Indecent Behaviors, (d) Undermining Human Dignity, (e) Financial Exploitation /Extortion, and (f) Any of use of force.

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

(a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punish mentor otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the commendations of the Anti-Ragging Squad.

(b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

1. Suspension from attending classes and academic privileges.
2. Withholding/Withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evolution process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ragging from one to four semesters.





## UGC – DEEN DAYAL UPADHYAY KAUSHAL KENDRA

### Tengakhat College



The University Grants Commission (UGC) has launched a scheme on Skill Development based higher education as part of college/university education, leading to Bachelor of Vocation Degree (B.Voc).

The innovative scheme provides a great opportunity for those students who have been deprived of higher education for getting skill-based, job-oriented degrees under the title “B.Voc” (Bachelor of Vocation). The uniqueness of the degree is such that it has multiple exit points with job opportunity at each stage. The course has been designed to provide skill education with hands on experience by specifically defining the job role and providing necessary skills for it. The Course has 4 stages with 6 semesters.

Semester-1 & 2 : Diploma Programme,  
Semester-3 & 4: Advanced Diploma  
Semester-5 &6 :B.Voc

Further they also become eligible to pursue postgraduate studies and research like M.Voc. & Ph.D

Tengakhat College has been approved to start 2 programmes under KAUSHAL Kendra leading to B.Voc:

1. Office Automation & E-Services.
  2. Automobile Maintenance & Repair
- The courses have been identified based on the skill-gap study and the job opportunities in Assam.

Instead of class room centered formal education, the students under the Kaushal Kendra learn through hands on experience and internships in industry and business houses. Most reputed companies/Business firms are came forward to sign MOUs with the college for providing their expertise in administering the said courses. Suitable candidates will also have the opportunity of getting absorbed in the business units where they get training.

#### Institutional Profile

UGC Deen Dayal Upadhyay KAUSHAL KENDRA which is started functioning in 2016 and has established a premiere training institute within a short time by variety of activities. The DDU Kaushal Kendra which is a mission headed by visionary Prime Minister Shri.NarendraModi to make India become a human resource hub for the entire world by skilling 50% of its population by providing them adequate skills for their livelihood.

DDU-KAUSHAL Kendras are introduced so as to ensure that the graduates of higher education system have adequate knowledge and skills for employment and entrepreneurship. The higher education system has to incorporate the requirements of various industries in its curriculum, in an innovative and flexible manner while developing a holistic and well groomed graduate.





## UGC – DEEN DAYAL UPADHYAY KAUSHAL KENDRA

### Tengakhat College

#### Objectives

- Create skilled manpower for industry requirements at various levels.
- To provides for vertical mobility to from short term certificate courses to degree programme.
- To provide supplementary modular training programmes according to job roles at NSQF Level 5 onwards by conducting assessment and certification with respective Sector Skill Councils (SSCs), so that a learner, irrespective of his/her training background, is made job ready with necessary work skills (soft, communication, ICT skills etc) and fill the gaps in the domain skills measured against QPs/NOS.
- To provide judicious mix of skills relating to a profession and appropriate content of General Education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit points.
- To integrate NSQF within the undergraduate level of higher education in order to enhance employability of the graduates and meet industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.

Levels of Awards of Certificates : The certification levels lead to Diploma/Advanced Diploma/ Bachelor Degree in one or more vocational areas and will be offered under the aegis of the Tengakhat College. Course Duration Corresponding NSQF level

Eligibility: The eligibility condition for admission shall be 10+2 or equivalent, in any stream.

#### Staff and Faculty



Dr. Kiran Hazarika, M.A., Ph.D, IDEL(HE)  
Director



Ms. Nandita Das, B.Sc., MCA,  
Asstt. Professor, Office Automation & E Services



Mr. Prahlad Bhagawoti, B.E, M.E.  
Visiting Faculty, Automobile



Mr. Radheesh Gopalan, LL.B., MCJ,NET  
MTS



Miss Indrani Mazumdar, M. Tach.  
Asst. Professor, Automobile Maintenance of Repair.



Mr. Khalin Hazarika, DME,  
Adjunct Faculty, Automobile



Ms. Deepika Phukan, B.Tech,  
Adjunct Faculty, Automobile



Mr. Dibya Jyoti Sharma,  
Technical Assistant



Mr. Binud Rajkhowa,  
Adjunct Faculty Office Automation & E Services





## *Message From Principal*

*Dr. Kiran Hazarika, MA, PhD. IDEL(HE)*

*It gives immense pleasure to me that, I have an opportunity to welcome you to this prestigious college in its Golden Jubilee year 2017. During this glorious academic journey of 50 years, Tengakhat College have passed various important milestones such as received financial aid under Deficit Grant in Aid System, Govt. of Assam in 1986, Provincialisation in 2005, Affiliation with UGC in 2007, Granted with UGC DeenDayalUpadhyay KAUSHAL KENDRA in 2015 and last, but not the least, NAAC the Supreme authority for accreditation in higher education in India accredited "B++" with a CGPA of 2.87 in 2nd Cycle and the list never ends.*

*Since its establishment in 1967, Tengakhat College is committed to serve the local and national communities through education and overall support and after 50 years now it has grown to become India's flagship for the excellence of its contributions to various government missions such as Skill India, Swaccha Bharat Mission etc. and industrial linkages with national and international organizations.*

*Tengakhat's peaceful and pleasant weather and student friendly college community offers the highest standards of academic environment. Having developed its reputation for high quality holistic education for a half century, today Tengakhat College is a premier educational and training institute in rural Assam. We are justifiably proud of our both academic and extra-curricular performance. Education here means so much more than the pursuit of top grades. Sports, Arts, Community Service, NSS, NCC, Skill Development, Vocational Training and adventurous activities are all central to the balanced program we offer at Tengakhat College, and we are aware of our obligation to mould young people to make their way in the world as confident, caring and responsible citizens.*

*Tengakhat College takes pride in the fact that it has enviable record in introducing new courses and industrial linkages with potential recruiters to offer placement support immediately after completing graduation. Many of its alumnis are best placed with noted private and public sector enterprises. This pool of highly successful and talented alumni is a living testimony of academic excellence of this college.*

*Latest the college has signed Memorandum of Understanding (MoUs) with Automobile Skill Development Council (ASDC), National Association of Software and Service Companies (NASSCOM), YuvaVikas Society Delhi for implementing various job oriented skill development trainings and MoU with National Institute of Electronics and Information Technology(NIELIT) is in progress to provide Computer & IT trainings of Level 1, 2&3 of National Skill Qualification Framework to 750 students from June 2017 onwards.*

*I am very happy to inform you that from this year fully online application/admission process is highly student friendly and transparent. We encourage fully computerized admission procedure for paperless and ecofriendly for nature.*



# TENGAKHAT COLLEGE

TENGAKHAT, DIBRUGARH, ACADEMIC CALNDER FOR THE SESSION -2018-19

(Recommended by Academic Calender Committee, Tengakhata College)

Date	Events
1st June, 2018	i) Commencement of the 3rd and 5th Sem, Classes of B.A. Programmes.
15th June, 2018	i) Commencement of the 1st Sem, Classes of B.A. Programmes.
28th June, 2018	Freshers Social Function.
15th-30th June, 2018	i) B.A./H.S. Registration form fill up ii) Form fill up for College Identity Card
1st-31st July, 2018	Mid Semester Vacation for the teaching staff of the colleges.
26th July, 2018	Foundation Day
1st August, 2018	Re-commencement of the 1st, 3rd & 5th Semester Classes of the B.A. Programme.
22th- 25th August, 2018	1st Sessional Exam. For B.A. Semesters.
1st September, 2018	Student's Union Election (T.C.S.U) 2018-19
28th September, 2018	Last date for submission of the filled in Examination forms of B.A. End Semester Exam. by the College at D.U.
1st-10th October, 2018	2nd Sessional Exam. of the B.A. programe in the semester system 1st, 3rd, 5th sem.
1st -30th November, 2018	End Semester Examination of B.A. Programme.
1st - 31st December, 2018	Semester End vacation
1st January, 2019	Commencement of the Even Semester classes of B.A. (2nd 4th and 6th Sem) Programmes.
4th - 11th January, 2019	College Week
15th Feb. to 1st March, 2019	H.S. Final Exam. & 1st Sessional Exam. of 2nd, 4th, 6th sem.
7th - 18 March, 2019	1. Notification of 1st Sessional Exam. marks of the 2nd, 4th and 6th semester B.A. programmes in the departmental notice Board. 2. H.S. 1st year Exam.
25th to 30th march, 2019	2nd Sessional Exam of B.A. 2nd/ 4th/& 6th Sem.
5th April, 2019	Last date for Form fill-up B.A. Semester Exam. (2/4/6th Sem)
8th April, 2019	Last date for submission of filled in Examination Forms of the B.A. End Semester Exam. (2nd/4th/& 6th Sem.) by the colleges at the University.
1st May - 30th May, 2019	End Semester Examination of the B.A. Programmes.

*N.B. Date and events may be changed Subject to the change made by the A.C. Committee if needed.*

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2018-19